



## **BROOKS TOWN COUNCIL MEETING**

### **MINUTES**

**November 21, 2022**

Council Member Ted Britt led the Invocation, Mayor Langford led the Pledge and called the meeting to order.

Mayor: Daniel Langford

Council Member present: Ted Britt  
Brian Davis  
Scott Israel

Absent: Kay Brumbelow  
Todd Speer

The proposed Agenda for Monday, Monday, November 21, 2022, was emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Scott Israel made a Motion to approve the Agenda; Council Member Ted Britt seconded the motion. The vote was unanimous in favor.

The draft Minutes for Monday, October 17, 2022, were provided via email to the Mayor and Council Members for review before tonight's meeting. Council Member Brian Davis made a Motion to approve the minutes as presented; Council Member Scott Israel seconded the motion. The vote was unanimous in favor.

#### **New Business:**

##### **Reappointment of Kim Bradley to the Fayette County Library Board**

M. Ungaro asked Mayor and Council to approve the recommendation to reappoint Kim Bradley to the Fayette County Library Board. Council Member Scott Israel made a Motion to approve the reappointment, and Council Member Ted Britt seconded the motion. The vote was unanimous in favor.

##### **Proposed 2023 Council Meeting Dates**

The proposed Council meeting dates were sent to Mayor and Council via email for review before tonight's meeting. L. Spohr asked Mayor and Council to approve the proposed 2023 Council meeting dates, noting that January, February, and June's meetings will be held on the 4<sup>th</sup> of Monday of the month due to federal holidays. Council Member Ted Britt made a Motion to approve the Council meeting dates as presented, and Council Member Brian Davis seconded the motion. The vote was unanimous in favor.

#### **Old Business:**

##### **Second Reading & Ordinance of Amendment to Town Code for Business & Licensing**

The proposed Ordinance was sent via email to Mayor and Council for review before tonight's meeting. M. Ungaro asked Mayor and Council to adopt Ordinance 2022-02 which will provide

content to Chapter 9 Businesses in the Town of Brooks Code of Ordinances and provide legitimate structure for our business licenses and provide potential opportunities for property owners to do short-term rentals, the VRBO and/or AIRBNB and puts regulations in for peddlers that may go door to door. With the adoption of this ordinance, the Town will create a new business license form, which will be mailed out in January 2023. The scheduling will follow the state's schedule, which opens in January and the licenses are due at the end of March.

Mayor Langford asked for any public comment regarding the ordinance. No public comment was given.

Council Member Scott Israel made a Motion to adopt Ordinance 2022-02, and Council Member Brian Davis seconded the motion. The vote was unanimous.

### **2023 SPLOST Resolution**

M. Ungaro stated this resolution is required by the County, this is something that is passed by the Town to forward to the County to allow the County to collect the SPLOST funds on our behalf.

This a stand-alone resolution, and there will be an Ordinance from the County that will be presented to each municipality for signature. If the resolution is approved it will be sent to the County, with the estimated amount of SPLOST funds being requested, our projects total \$1,650,000.

L. Spohr shared the 2017 current revenues vs projected revenue. The Town has exceeded the revenues vs the projected.

Mayor Langford stated that in the last Council meeting the projects were discussed in detail and asked for any further questions. Council Member Brian Davis asked if we already locked in the project list. M. Ungaro replied yes.

Mayor Langford stated the Town of Brooks list was presented to the commission on October 24, 2022.

Mayor Langford asked if there is a motion to regarding the adoption of this resolution. Council Member Brian Davis made a Motion that we adopt Resolution 2022-07 regarding the SPLOST collection, and Council Member Ted Britt seconded the motion. The vote was unanimous.

### **Committee Reports:**

**Mayor's Report:** Mayor Langford reported that he and M. Ungaro took Brooks SPLOST list to the County Commission in late October as all the other towns and cities in the county, did as well. In other activities, Mayor Eric Dial has served as the mayoral representative for Fayette County to the Atlanta Regional Commission, for many years and has decided to step down and so it was time to appoint another mayoral representative. Mayor Langford stated that he and Mayor Laggis, of Woolsey, declined as they both felt it needed to be a bigger town to represent the County. Mayor Ed Johnson will be the new representative for Fayette County to the Atlanta Regional Commission, he is the Mayor of Fayetteville and has done an excellent job.

**Planning and Zoning:** M. Ungaro reported nothing new to report at this time.

**Recreation:** D. Holliman was present and discussed the progress of the renovations that will be occurring at the ball fields. Currently, everything is winding down and there is a lot of work for the renovations ahead for Spring, 2023. It is BAR's goal to begin the demo and construction in mid-

May 2023. Fundraising will begin in January 2023. D. Holliman stated he will be working with M. Ungaro regarding the renovation of the fields to include the STEP system. M. Ungaro will meet with the Town Engineer to get the information necessary to put the work out for bid.

**Town Clerk Report:** L. Spohr said there was nothing new to report.

**Library:** K. Bradley stated the library has been steady but slow, and the deaccession of books is an ongoing project.

**Farmer's Market:** K. Bradley reported the November 19<sup>th</sup> market was good but anticipates the last market for 2022, December 4<sup>th</sup> will be even better as Santa will be at the Chapel.

**Finance Officer's Report:** L. Spohr reviewed the October financials; LOST and SPLOST are at an increase over the same time last year. SPLOST YTD over this time last year is at an increase of 10.59%, and LOST YTD over this time last year is at an increase of 14.68%. Anticipated tax revenues are tracking well against FY2023 budgets, except for Property Tax revenue.

**Town Manager Report:**

#### **Hardy Hall**

M. Ungaro reported new flooring has been installed in Hardy Hall as well as the storage/bathroom area of Town Hall. The flooring installed is a luxury vinyl plank product (LVP) and was installed by Kemp's Dalton West Flooring. Their bid came well under budget. While we had to wait a few months for the product to get back in stock, the finished product is very attractive and well-received.

#### **Christmas Decorations:**

Christmas banners have been hung on the streetlights, and Coweta-Fayette EMC will be hanging our Christmas lights tomorrow. The Town tree will be erected following Thanksgiving and will be illuminated on December 4<sup>th</sup> during our Christmas market.

#### **SPLOST:**

On November 3<sup>rd</sup> the Fayette Chamber Board voted to support the 2023 SPLOST initiative and will take an active role in campaigning for the SPLOST referendum.

**Any Other:** Resident Donald Britt inquired about the existing SPLOST projects for this year. M. Ungaro replied: "They are in the same position as they were last month. We are looking at the Brooks Rd/85 Connector, a study has been done and they are recommending a roundabout, as the best option that will give it a very useful life out to 2040 and beyond. While there are no accidents currently, the accident history is light, the intersection is very strange with the angle that comes in on Brooks Rd and Gable Rd, I've been told by bus drivers traveling south they are not able to turn right onto Gable Rd, due to the sharpness and ditch. If the SPLOST referendum fails, we would need to go with a less expensive option, maybe realign those two roads for a 90-degree angle. That will not do anything to slow the traffic down." Council Member Scott Israel asked since they recommended it (roundabout) does it give us more of an opportunity for a grant? M. Ungaro replied: "It's just a traffic study, we could always go after a grant with the SPLOST funds, DOT would not have any involvement with that just like LIMG, since it is not a state road." Council Member Brian Davis asked what the projected cost of the roundabout is, and M. Ungaro replied: "about three-quarters of a million dollars"

**Any Other Business:** Mayor Langford hearing of no other business adjourned the public portion of the Council meeting at 7:02 p.m.

**Executive Session:** Mayor Langford adjourned the Executive Session at 7:35 p.m.

**Adjourn:** There being no further business to discuss this evening, Council Member Ted Britt offered a Motion to adjourn; Council Member Brian Davis seconded the motion. The vote was unanimous in favor.

Respectfully Submitted,

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Lorey Spohr  
Town Clerk